



2022 AGM Minutes

The **Annual General Meeting** of the **National School Sailing Association** took place on Microsoft Teams, on Tuesday 4th October 2022, at 7:30pm.

1. Apologies for absence – Terry Beale, Anna Blannin, Michael Dennison, Joh Denton, Michael Edwards, Mel Ellis, Elena Gaddes, Paul Goodison, Stuart Jones, Adrian Kemp (MBE), Andy Rangepcroft, Joh Tilsley, Ralph Tingle and David Williamson.

2. Approval of Minutes of the AGM held on Microsoft Teams, on Tuesday 27th July 2021, at 7:30pm.

Proposed by: Martin Passmore

Seconded by: Vivienne Brookes

3. Matters arising from these minutes.

None reported.

4. Chairman's report - See attached report in the appendix below.

5. Treasurer's report - See attached report and accounts in the appendix below.

Proposed by: Vivienne Brookes

Seconded by: Neill Ransom

6. Motion to appoint an independent examiner of the accounts of the Association for 2022-2023. Nomination: Rachel Crawford ACA.

Proposed by: Dave Bain

Seconded by: Martin Passmore

7. To elect the NSSA Vice-Presidents for 2022 - 2023.
Nominations for Vice Presidents:

Beale, Terry	Kemp, Adrain (MBE)
Blannin, Anna	Passmore, Martin
Conway, Jennifer	Rangepcroft, Andy
Dennison, Michael	Ransom, Neill
Denton, John	Rusbridge, Thomas
Edwards, Michael	Styles, Martyn
Ellis, Mel	Tilsley, John
Gaddes, Elena	Tingle, Ralph
Goodison, Paul	Williamson, David
Jones, Stuart	

Proposed by: James Conway

Seconded by: Dave Bain



8. To elect the Officers of the Association for 2022-2023. The following are willing to stand for election:

Chair	Steven Lloyd
Vice Chair	James Conway
Vice Chair	Jonathan Leeding
Honorary Secretary	Vacant
Honorary Treasurer	Jonathan Sweet
Chair, Sailing Committee	Stephanie Blondell

Proposed en bloc by: Neill Ransom

Seconded en bloc by: Jennifer Conway

9. To elect the members of the Sub-committee for 2022- 2023:

Sailing Committee

Stephanie Blondell (Chair)
 Vivienne Brookes
 Stuart Jones
 Robert Mallett
 Matthew Boase
 Michael Weighill
 Abigail Blondell

Proposed by: Dave Bain

Seconded by: Jonathon Leeding

10. Proposal to set the membership fees of the Association. (Effective from 1 April 2023)

The Executive Committee seeks to set the membership fees as follows:

Individual unit Members:

Adult and Family - up to two adults and any of their children (who do not reach their 19th birthday during the membership year) living at the same address.....£20
Youth.....£10

Organisations:

Individual Establishments (Inc: Local Associations, Clubs & Schools).....£20

Proposed by: Martin Passmore

Seconded by: Vivienne Brookes

11. AOB – Question asked about support for local team mangers but this was discussed further after the AGM was closed.

Meeting closed at 19:56pm



Appendix

2021-22 Chairman's Report

It is with pleasure that I present my annual report for what has, for the second year, been another unprecedented year.

Last years report was penned at the start of the 2021 National Youth Regatta in Plymouth. At the time, we had just started the event but it looked set to be positive. Most of you will be aware that the event did conclude successfully, despite everything the unseasonal storms threw at us during the last couple of days.

As I write this report, we have completed another full season of events, and the National Youth Regatta at Grafham. Again, a spectacular event with some great sailing and the extensive programme of off the water activities that Grafham provide.

The last couple of days at Grafham involved some competitor behaviour on and off the water which resulted in a protest hearing covering and an ongoing safeguarding review. The results of the protest hearing are published, and the safeguarding issue is in the final stages of being closed out. Whilst not appropriate to cover either in detail within this forum it is worth noting that both of these have been really challenging to address despite the support of sailing and safeguarding professionals. We exist within the NSSA to make sailing accessible to all youths regardless of background, beliefs or ability. These values should be understood and enforced by children, parents, volunteers and mentors alike. Any behaviour which challenges these values is unacceptable to us as individuals and an organisation.

Draycote Water hosted the 2022 Double Handed Team Racing and will host two further events for us this coming year, including the 2023 National Youth Regatta. We have just returned from Single Handed Team Racing at Burton Sailing Club, an excellent venue and team whom we look forward to working with again in the near future.

You will have noticed that we have moved this meeting, the AGM, away from the National Youth Regatta week. Primarily this is to help remove some pressure from an already very busy period for committee members. The online format provides a good opportunity for members to participate with minimal effort, whilst facilitating an AGM at a quieter time of the year than might otherwise have been previously practical.

I will not mention all of our team by name, but significant points of note, are Jon Leeding moving his focus from treasurer to sustainability and development, Jon Sweet working at treasurer up to and hopefully from this AGM, and Steph putting in countless hours as secretary. Tom steps down at this AGM



as Chair of Sailing having provided us with enormous help and support over his tenure and, for which, we thank him again.

Our finances will be discussed in the relevant report, but remain healthy under the continued guidance of our treasurer. We have received general sponsorship and sponsorship specifically in support of the President's award, for which we again thank those involved. We have implemented some changes to our event funding models which, subject to review, should help to secure our finances. We have a focus on ensuring that, as a team, we leave as sustainable finances as possible for the future of the organisation.

I look forward to working within our dedicated team for the year ahead to develop our organisation and help ensure we offer opportunities through sailing to children and young people for many years to come.

Steven Lloyd
Chairman of the National School Sailing Association.
2nd October 2022

NSSA Treasurer's Report 2021-22

The association enjoyed a more active year than previous so the accounts start to resemble what would 'normally' happen. We have a few comments to highlight certain areas of the accounts. Working down the Income/Expenditure sheet:

- Subscriptions (youth/group memberships) are healthy.
- Significant donation in March 2022 of £11040; allocated by Exec Committee to fund 2022 & 2023 Presidents Award – crosses over financial years so will skew figures.
- Regattas – NYR, SHTR & DHTR all ran in 2021-22; NYR profitable, other two not.
- The committee were fully agreed that both SHTR and DHTR were to be supported and allowed to run, even at a loss, to help re-establish these events post-Covid.
- Liabilities show some DHTR expenses (£2520) owing, which will be settled in next financial year.
- Admin fees up (mainly web hosting and back-office functions) but also approx. 18 months of payments here.
- Insurance costs down due to change of insurer. And on the balance sheet:
- Shows the £6000 loan to PYS for NYR 2021 has been repaid.
- Shows the £11040 PA donation as: £1950 Payments in advance (deposit paid) and £9090 Restricted Funds (allocated to 2022 PA balance payment and then PA 2023).
- Boat fund still exists and we have recently bought a 7th Topper for the fleet and are looking at purchasing a multi-boat trailer.



Overall, the association remains in a comfortable financial situation, and has used income raised during 2021-22 (subs and NYR) to support the other two flagship events on the calendar. Looking forward to 2022-23 (the current year), we can confirm that the NYR 2022 (Grafham) was profitable, despite relatively low numbers, and the SHTR 2022 (Burton/Derbyshire) has hit the breakeven number of teams so will not incur any significant loss.

Jonathan Leeding and Jon Sweet
NSSA Treasurers (2021-22)
3rd October 2022



National School Sailing Association
Registered Charity Number 285904



Note to the Financial Statements
for year ending 31 March 2022

1. Accounting policies

These accounts are drawn up on an accruals basis and include a Balance Sheet. An Annual Return, on a Receipts and Payments basis, is submitted to the Charity Commission

2. Investment Assets

The shares referred to are share in the COIF Charities Investment Fund. The Charities Official Investment Fund (COIF) is a fund available only to charities and is managed by CCLA Investment Management Ltd., 85 Victoria Street, London, EC4V 4ET

3. NSSA regattas

The amounts shown are the gross regatta income and gross regatta expenses of the NSSA national regattas:

- Income only
 - National Youth Regatta, Plymouth £1978 (50% share of event surplus)
- Income and expenses:
 - Singlehanded team racing, Cardiff.
 - Doublehanded team racing, Draycote. £2520 of expenses from this event shown as a liability accrued due to not being settled in FY2021-22 (and released in FY2022-23).

4. Depreciation

The equipment shown on the Balance Sheet has been depreciated linearly at an annual rate of 20%.

5. Audit

The association is indebted to Rachel Crawford FCA for acting as honorary independent examiner and her attached report form part of these accounts

6. Payments in advance & Restricted funds

The amounts in these headings represent funds allocated to the NSSA Presidents Awards 2022 & 2023, totalling £11,040 – kindly donated to the association. (£1950 = deposit already paid for 2022 Tall Ship Youth Trust trip; £9090 = amount remaining to fund balance of 2022 trip and 2023 trip)

Signed

Date 03/10/22

J. Sweet

Jonathan Sweet
NSSA Treasurer



Independent Examiner's Report of the Trustees of the National School Sailing Association

I report on the accounts for the year ended 31 March 2022, which are set out on pages 1 to 3.

Respective Responsibilities of Trustees and examiner

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed. It is my responsibility to:

Examine the accounts (under section 43 of the Act),

To follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act), and

To state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion of the accounts

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. Which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
 - a. Proper accounting records are kept (in accordance with section 41 of the Act); and
 - b. Accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed *Rachel Crawford* **Date** 03/10/22

Rachel Crawford ACA
Honorary Independent Examiner



NSSA Income/Expenditure Account for year end 31 March 2022

INCOME	Unrestricted Funds	Restricted Funds	2021/22	2020/21	
Subscriptions	2,890.00			995.00	
Donations	12,321.00			1,419.00	
RYA Grant	-			-	
Interest/Divi: Current acct	-			-	
Equity Fund Div.	267.91			262.64	
Deposit Account	4.35			11.71	
Sales	-			-	
President's Award	350.00				
Gross regatta income-Note 3	5,652.71			-	
SubTotal			21,485.97		2,688.35
Share value increase		776.03	776.03	1539.91	1,539.91
Total Income			22,262.00		4,228.26
EXPENDITURE					
Subs to RYA & NCSS	350.00			256.00	
Administration	1,094.00			62.50	
Meetings/travel	136.50			-	
Equipment repairs & renewals	320.87			228.60	
President's Award	4,048.00			-	
Grants/Awards	500.00			500.00	
Liability and Property Ins.	1,338.15			1,967.14	
Publicity - Dinghy Show/website	78.00			7.74	
Gross Regatta Expenses - Note 3	7,539.06			44.19	
Sub Total			15,404.58		3,066.17
Depreciation of Equipment			1,160.00	1,160.00	
Share value decrease			-	-	
Total Expenditure			16,564.58		4,226.17
Surplus/ (Deficit)	5,697.42				2.09



NSSA Balance Sheet at 31 March 2022

	2021/22	2020/21
Fixed Assets		
Tangible Assets		
Equipment at cost:	9,648.93	9,648.93
Toppers		-
Less proceeds on sales		
Sub Total	9,648.93	9,648.93
Less depreciation prev.w/o	7,548.93	6,388.93
Less depreciation - Note 4	1,160.00	1,160.00
Fixed assets valuation	940.00	2,100.00
Investment assets - Note 2		
No. of COIF shares	501.60	501.60
Share price (p)	1,947.35	1,792.64
	9,767.91	8991.88
Payments in advance - Note 6	1950	
Debtors		6,000.00
Reserve Fund	10,378.18	10,105.92
CIH and at bank	6,753.16	3,463.50
Restricted Funds - Note 6	9,090.00	
Regatta Contingency	9,000.00	9,000.00
Boat Fund	3,460.36	3,460.36
Damage Liability Contingency	5,000.00	5,000.00
Net Current Assets	45,631.70	37,029.78
Total Assets	56,339.61	48,121.66
:		
Pre Paid Subs 2022/2023	-	-
Regatta expenses owing - note 3	2,520.53	
Total Liabilities	2,520.53	-
Total Net Assets	53,819.08	48,121.66
Accumulated Fund		
Balance at 31/3/2021	48,121.66	48119.57
Surplus/(Deficit) for the year	5,697.42	2.09
Balance at 31/3/2022	53,819.08	48121.66